

MARINE UNMANNED AERIAL VEHICLE SQUADRON 3

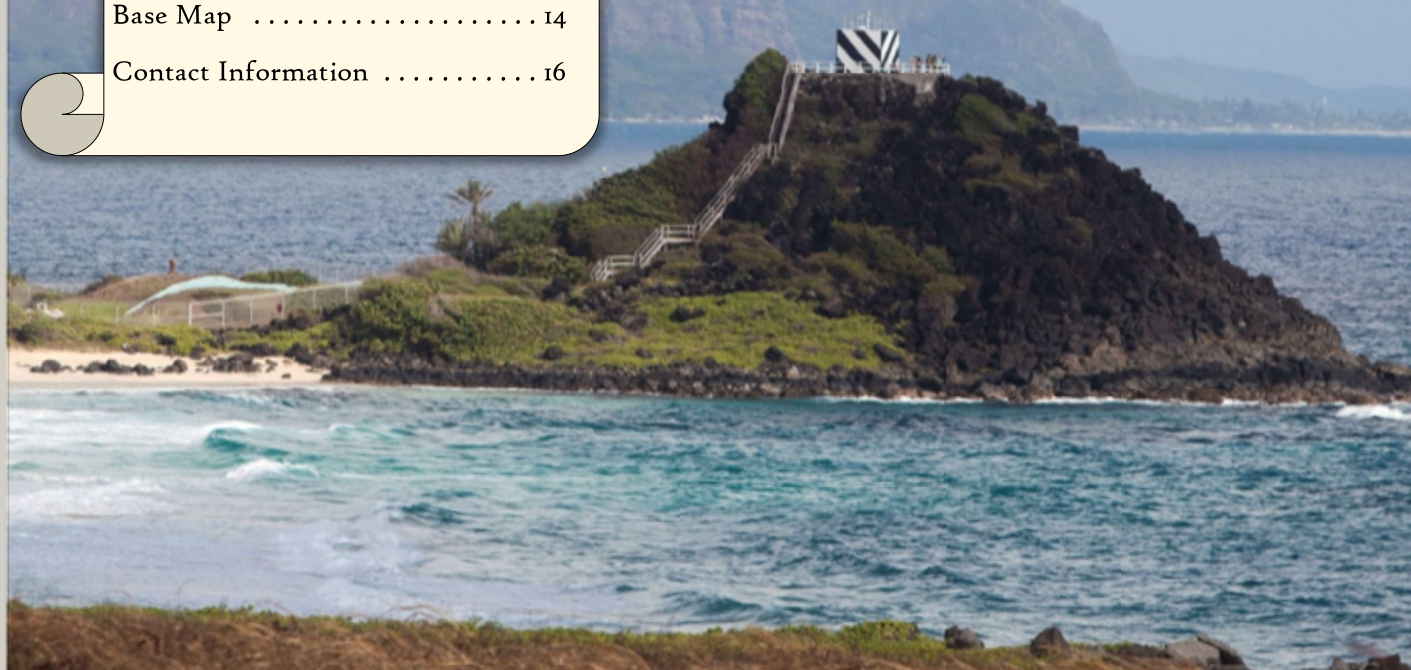
# WELCOME ABOARD

PHANTOMS

July 2020

## What's Inside

Command Philosophy .....	2
VMU-3 Leadership .....	3
VMU-3 History .....	6
Unit Readiness Coordinator .....	8
Single Marine Program .....	9
TRICARE .....	10
TLA/Housing .....	11
Vehicles and Weapons .....	12
Pets .....	13
Base Map .....	14
Contact Information .....	16



MARINE CORPS BASE HAWAII  
Kaneohe Bay Hawaii 96863



Sergeant Major Garcia  
VMU-3 Sergeant Major

For we serve in a Corps with no institutional confusion about our purpose:  
To Fight! To Fight Well!

- Gen Jim Mattis



Lieutenant Colonel Farrington  
Commanding Officer VMU-3

Hopefully you don't see the "Command Philosophy" title and subconsciously or otherwise, decide this is just going to be another well-intentioned, but platitude filled document and therefore not worth your time. Gen Mattis' quote is about as clear and concise a purpose statement imaginable and it serves as the cornerstone of our command philosophy for the VMU-3 Phantoms. With that in mind, here's what the SgtMaj and I want you to know.

First and foremost, we need every single one of you, every single day, on duty! Regardless of what it is you do, from the commanding officer, to an admin clerk, to a maintainer turning a wrench, we need you, your Corps needs you, your nation needs you... fulfilling your obligation as a Marine! Your contribution, no matter how big or small as you may see it, is so very, very critical, every single day. **DON'T EVER FORGET THAT.**

What we expect from you is, just be a Marine...ALL the time. Live up to the ideals and standards that have been defining who you are since the first moment you realized you wanted to be a Marine. Do your duty. Make yourself, your family, your country and all the Marines who have gone before, proud!

One of my favorite quotes is President Theodore Roosevelt's "The Man (or Woman) in the Arena" from his Citizenship in a Republic speech. "The credit belongs to the man who is actually in the arena, whose face is marred by dust and sweat and blood; who strives valiantly; who errs, who comes short again and again..." Point is, mistakes mean you're trying, they aren't an evil thing or something to fear and the fact that you have the fortitude to attack the problem AGAIN is the true measure of success. It would be easy to do the same old, same old, day after day, but where would that get us? And just remember, moral and ethical errors DO NOT an honest mistake make, EVER...PERIOD!

Our nation's leadership is dealing with profound and epic threats; what you do every single day, regardless of what that is, gives them the maneuver space, and quite frankly the confidence, to deal with the challenges they face. What you do matters. What this Squadron does, matters. So, Phantom Marines and Sailors...do your duty to the absolute best of your ability. Do the right thing, all the time...you know what this is - you don't need me or anyone else to tell you.

Our Corps is at a pivotal point in time as we adopt transformational new forms of technology and capabilities and divest of legacy capabilities. With the Marine Corps' focus shifting to the Pacific, the Phantoms will be front and center. What the future holds we do not know other than it will be different, it will involve us, and we will be at the tip of the spear. Regardless, of what the future holds, certain things remain constant...we are standing on the shoulders of giants who have gone before us. We wear the cloth of one of the most storied war fighting organizations in the recorded history of mankind. We have earned the right to wear the EGA for the rest of our lives...our solemn challenge going forward is to deserve it, EVERY DAY! We are your command team - Commanding Officer and Squadron SgtMaj. We've got your back...just be a Marine, do the right thing! And remember, when you protect what you've earned, by extension you bring honor to yourself, the Phantoms, and your Corps.

Let's get to work ensuring the legacy of this great squadron, our fabled Corps and our unstoppable democracy, of which you are such a vital member!

**Semper Fidelis,**

Alejandro Garcia Jr

Sergeant Major, United States Marine Corps  
Squadron SgtMaj, VMU-3

Thomas C. Farrington II

Lieutenant Colonel, United States Marine Corps  
Commanding Officer, VMU-3

## Commanding Officer

### LtCol Thomas C. Farrington II

Lieutenant Colonel Farrington was born in Orlando, FL. He graduated from the University of Central Florida in August 2001. He was commissioned a 2ndLt in August 2002 through the Officer Candidates Course, and reported to The Basic School in Quantico, Virginia. In March 2003, he reported to Pensacola, Florida for flight training at Naval Air Station (NAS) Pensacola.

He was designated as a Naval Flight Officer in Oct 2004, and reported to VMFAT-101 aboard MCAS Miramar for initial F/A-18 training.

In Oct 2005, he joined the Bats of VMFA(AW)-242 aboard MCAS Miramar and deployed to Al Asad, Iraq from July 2006 – Mar 2007 in support of Operation Iraqi Freedom 05-07. In Apr 2008, he remained assigned with VMFA(AW)-242 when the squadron permanently relocated from MCAS Miramar to MCAS Iwakuni, Japan and became part of MAG-12, 1stMAW. During this time he filled the billets of S-6 OIC, SACO, Schedule Writer, and Flight Officer.

From Oct 2008 – Mar 2009 he was assigned as an Individual Augment to MARCENT-Coordination-Element Kuwait (MCE-K), located at Camp Arifjan, Kuwait. While serving as an individual augment he served as the Air Liaison Officer for MCE-K, as well as numerous collateral duties within MCE-K.

From Apr 2009 – Oct 2010 he rejoined the Bats of VMFA(AW)-242 and served as the Quality Assurance Officer (QAO) and the Training Officer. During this time with VMFA(AW)-242, he was competitively selected for transition from NFO to student naval aviator (SNA). In Nov 2010, he reported to NAS Corpus Christi for primary flight training, and in Aug 2011 reported to NAS Kingsville for Advanced Jet Training. He completed training and was designated a Naval Aviator in Oct 2012.

In Dec 2012, Lieutenant Colonel Farrington again reported to VMFAT-101 and completed replacement pilot training in the F/A-18 in July 2014. In July 2014, he reported to the Vikings of VMFA(AW)-225 and served as the Academic OIC and S-1 OIC. From Feb – Sept 2015 he deployed to MCAS Iwakuni in support of the Unit Deployment Program. In March 2016, he reported to MAG-11 where he served as the MAG-11 Operations Officer and F/A-18 Naval Aviation Enterprise (NAE) Action Officer.

In Aug 2017 Lieutenant Colonel Farrington received the 7315 MOS (UAS Officer) and reported to the Night-Owls of VMU-2 where he served as the Director of Safety and Standardization and as the Operations Officer.

In July 2019 Lieutenant Colonel Farrington was reassigned to the 2d MAW staff as the G-3 Future Operations Officer. From February – June 2020, he was assigned to the MAG-24 staff as the UAS Action Officer as he awaited to take command of the Phantoms of VMU-3 on June 12, 2020.

Lieutenant Colonel Farrington is a graduate of the US Navy Fighter Weapons School (Top Gun), the MAWTS-1 Weapons and Tactics Instructor Course (WTI), and has held nearly every qualification in the F/A-18 including Air Combat Tactics Instructor and Forward Air Controller (Airborne) Instructor. LtCol Farrington's current RQ-21A qualifications include Basic Instructor Pilot (BIP), Indirect Fire Instructor (IDF-I), and CAS Instructor (CAS-I).

His personal awards include the Air Medal with Strike Flight Number (6) and the Navy Marine Corps Commendation Medal with two gold stars in lieu of second and third award.



## Executive Officer

### Major Shane F. Kraft

Second Lieutenant Kraft was commissioned in 2006. Upon completion of The Basic School in 2007, he reported to Marine Aviation Training Support Group 21 located in Pensacola Florida to begin Naval Flight Training. In 2009 following designation as a Naval Aviator, he reported to the Fleet Replacement Squadron, Marine Medium Helicopter Training Squadron 164 located in MCB Camp Pendleton, California.

Following designation as a CH-46E pilot in 2009, First Lieutenant Kraft was assigned to Marine Medium Helicopter Squadron 163 (HMM-163) MCAS Miramar, California. In 2011, he deployed as part of the 13th Marine Expeditionary Unit Air Combat Element in support of WESTPAC 11-1 serving as a squadron pilot and unit logistics officer. Following the deployment, HMM-163 began a transition from the CH-46E to the MV-22. Captain Kraft was reassigned to MAG-16 where he acted as the Personnel Support Detachment Executive Officer.



In 2012, he executed orders to Marine Unmanned Vehicle Squadron 2 in Cherry Point, North Carolina. After completing the Unmanned Aircraft Commanders (UAC) course in August, he served as an RQ-7B UAC and squadron logistics officer. In 2013, he deployed to Helmand Province, Afghanistan as the Executive and Operations Officer for VMU-2 Detachment (Forward) in support of OEF 13.2 and 14.1. Upon return, he worked as the squadron's Aviation Safety Officer and Director of Safety and Standardization.

In 2015, he reported to resident Expeditionary Warfare School in Quantico, Virginia. Following completion in 2016, he was selected as an exchange officer and executed orders to 700X Naval Air Squadron, located on Royal Naval Air Station, Cornwall, United Kingdom. Major Kraft acted as the squadron's Operations Officer supporting joint and multinational exploration of small UAS capability.

In 2019, Major Kraft reported to Marine Unmanned Aerial Vehicle Squadron 3 on Marine Corps Base Hawaii. He completed initial qualification training on the RQ-21A Blackjack and assumed the role of Aircraft Maintenance Officer. As of June 2020, he assumed responsibilities as VMU-3 Executive Officer.

Major Kraft has a Masters of Science in Unmanned Systems from Embry-Riddle Aeronautical University and a Bachelor of Science in History from the United States Naval Academy. Major Kraft is also designated as a Regional Affairs Officer-Europe.

Major Kraft's personal awards include the Navy and Marine Corps Commendation Medal and the Navy and Marine Corps Achievement Medal with four gold stars in lieu of fifth award



## Sergeant Major

### SgtMaj Alejandro Garcia Jr.

Sergeant Major Garcia enlisted in the Marine Corps on 28 May 2001, and attended recruit training at the Marine Corps Recruit Depot Parris Island, South Carolina. Upon graduation of Recruit Training, Private Garcia reported to the School of Infantry, Camp Geiger, North Carolina and earned the primary Military Occupational School (MOS) of 0331 (Infantry Machine Gunner) where he received the "Gung-Ho" Award.

In October of 2001, Private Garcia completed Infantry Training School at Camp Geiger, North Carolina. He received orders to 1st Battalion, 6th Marines, Alpha Company, Camp Lejeune, North Carolina. During his time in 1/6 Alpha Company, he deployed to Okinawa, Japan on the Unit Deployment Program where he served as a team leader and squad leader within the machine gun section. He then deployed on the 22nd Marine Expeditionary Unit in support of Operation Enduring Freedom. BLT 1/6 operated in the Kandahar Province, Afghanistan where he served as a machine gun squad leader.



In May of 2005, Sergeant Garcia received orders to Recruiter School, Marine Corps Recruit Depot, San Diego, California. Upon completing Recruiting School, he was assigned to Recruiting Station San Antonio, Recruiting Sub Station Austin South, as a Canvassing Recruiter and Staff Noncommissioned Officer In Charge of Recruiting Sub Station Austin South. In September 2006 and September 2007, he was selected as the Recruiter of the year for Recruiting Station San Antonio. In January 2007, Sergeant Garcia was meritoriously promoted to the rank of Staff Sergeant.

In March of 2009, Staff Sergeant Garcia was assigned to 2d Battalion, 2d Marines, Weapons Company, where he assumed the responsibilities as Platoon Sergeant of Combined Anti-Armor Team 2. In October of 2009, Staff Sergeant Garcia deployed in support of OEF with 2/2 Weapons Company to Helmand Province, Afghanistan where he served as the Combined Anti-Armor Team Platoon Sergeant.

In August of 2010, Staff Sergeant Garcia deploy with 2d Battalion, 6th Marines, Fox Company in support of OEF in Helmand Province, Afghanistan. He assumed the responsibilities as Platoon Sergeant for Fox Company, 1st Platoon. In January of 2011, Staff Sergeant was promoted to the rank of Gunnery Sergeant.

In March of 2011, Gunnery Sergeant Garcia deployed with 2d Battalion, 2d Marines, Weapons Company, with the 22nd MEU in support of Unified Protector, where he assumed responsibilities as Platoon Sergeant for Combined Anti-Armor Team 1.

In July of 2012, Gunnery Sergeant Garcia received orders to Marine Corps Combat Instructor School, School of Infantry West where he was the recipient of the "Gung Ho" award. During his time at SOI-West, he served as a combat instructor in MCT, Company Gunnery Sergeant at Advance Infantry Training Battalion, Chief Instructor for Combat Hunter Trainer Course, Chief Instructor for Advance Machine Gun Course, and spent his last 18 months as Chief Instructor for Combat Instructor School-West. In September 2014, Gunnery Sergeant Garcia completed his Bachelor's degree in Organization Management.

In April of 2015, First Sergeant Garcia received orders to Combat Logistics Battalion 7, Combat Logistics Regiment 1, 1st Marine Logistics Group, MCAGCC Twenty-nine Palms, California where he served as the Transportation Services Company First Sergeant.

In December 2016, First Sergeant Garcia was selected to be the Director of the Staff Noncommissioned Officer Academy, MCAGCC Twenty-nine Palms, California. First Sergeant Garcia complete his Master's degree in the Science of Leadership.

In February 2020, Sergeant Major Garcia assumed the duties as the Squadron Sergeant Major for VMU-3, MAG-24, 1st MAW.

Sergeant Major Garcia's awards include the Navy and Marine Corps Commendation Medal (one gold star in lieu of second award), Navy and Marine Corps Achievement Medal (three gold stars in lieu of fourth award), Marine Corps Good Conduct Medal (four gold stars in lieu of fifth award).

## The History of VMU-3 Phantoms

**Mission:** Support the MAGTF commander by conducting electromagnetic spectrum warfare, multi-sensor reconnaissance and surveillance, supporting arms coordination and control, and destroying targets day or night under all-weather conditions, during expeditionary, joint, and combined operations.

The Commandant of the Marine Corps directed the establishment of Marine Unmanned Aerial Vehicle Squadron 3 (VMU-3) as part of the expansion of the Marine Corps to an end-strength of 202,000 active duty Marines. The addition of a VMU would enable the Marine Corps to decrease individual squadron operations tempo and free up capability to be used for further tasking by the Marine Air Ground Task Force (MAGTF) Commanders. The United States Marine Corps activated VMU-3 on 12 September 2008 at Twenty-nine Palms, California as a part of Marine Air Control Group-38, 3D Marine Aircraft Wing, I Marine Expeditionary Force under LtCol James W. Frey as the first commanding officer and SgtMaj R. Mendez Jr as the first Sergeant Major.

The Phantoms took to the skies for the first time 10 days after activation on 22 September 2008 with the Shadow 200 Tactical Unmanned Aircraft System (TUAS). VMU-3 then supported several exercises including STEEL KNIGHT, several MOJAVE VIPERS, DESERT SCORPION, and a Weapons and Tactics Instructor's course (WTI). In support of WTI, VMU-3 became the first USMC UAS squadron to utilize a UAS as a Strike Coordination and Reconnaissance Coordinator (SCAR-C) platform and perform the role of forward observer for the High Mobility Artillery Rocket System (HIMARS).

In preparation for the first squadron deployment, VMU-3 stood up three detachments. The inauguration of Detachment Alpha arose to support Shadow 200 TUAS operations in OPERATION ENDURING FREEDOM (OEF). Detachment Bravo activated in order to support ScanEagle operations in OEF. Detachment Charlie activated in order to support ScanEagle operations for Operation Iraqi Freedom (OIF). By January 2010, just sixteen months after the unit's activation, the Phantoms of VMU-3 found themselves deploying in support of OIF and OEF 9.2. VMU-3 provided over 225 hours of UAS support per day - equivalent to keeping nine UAVs continuously airborne - the highest rate in



USMC history. The amount of support provided to the MAGTF was achieved by only 112 deployed Marines, one sailor, and four augments from MACG-38 units, as well as civilian contractors.

Over the course of VMU-3's seven month deployment, employment of the Shadow UAS evolved from a basic collections asset to a multi-role, fully integrated platform. The Phantoms not only built-up the existing infrastructure in theater, but maximized the support to the ground combat element (GCE) in terms of quality and quantity of hours. Furthermore, the Phantoms provided invaluable support to numerous major operations including the seizure of Marjah during OPERATION MOSTARAK. The shadow UAS flew over 3,000 hours and over 500 sorties while Scan Eagle totaled over 17,500 hours through an average of 7 sorties per day. The Phantoms of VMU-3 raised the bar for UAS employment and rewrote the book on Tactics Techniques and Procedures (TTPs).

In the fall of 2010, VMU-3 continued to make history by pioneering new tactics and concepts. The Phantoms supervised the successful Inaugural Flight Operations of the newly-established VMU-4 in Yuma, AZ. The Phantoms supported the first-ever deployment of Marine Corps UAS aboard a Marine Expeditionary Unit (MEU) by providing a Subject Matter Expert (SME) to advise the 13th MEU Staff and Headquarters Marine Corps (HQMC) on the proper employment of Maritime UAS Operations. In addition, the Phantoms, in support of WTI 1-11, successfully provided laser guidance for Hellfire missiles and Laser Guided Training Rounds (LGTRs) to target impact. VMU-3 recorded this Proof of Concept and developed community-wide TTPs for hosting laser-guided weapons from all capable platforms.

The Phantoms continued to prep for their next deployment during exercise ENHANCED MOJAVE VIPER and then deployed again in April 2011. Actions in theater motivated a convoy commander to write a letter of appreciation to the Phantoms, thanking unmanned aerial vehicles for saving his life in Afghanistan. The Phantoms returned from deployment in November and prepared for another deployment by supporting a WTI course, an ENHANCED MOJAVE VIPER, and a Marine Special Operations Command (MARSOC) exercise. As proof of the Phantom's commitment to its mission, they were awarded with the 2011 Commandant's Aviation Trophy for outstanding performance of a Marine aviation squadron.





In keeping with an ever increasing tempo, the Phantoms prepped for another deployment by supporting multiple ENHANCED MOJAVE VIPER exercises. They deployed to OEF 13-2 from October 2012 to May 2013 and flew missions from Forward Operating Bases (FOBs) Dwyer, Shukvani, Payne, and later at Camp Leatherneck. VMU-3 supported multiple units with Shadow, ScanEagle, and Aerosonde UAS. They supported 2nd Battalion 7th Marines (2/7), Combat Logistics Regiment 15 (CLR-15), 12th Georgian, 32d Georgian, Regional Command Southwest Regimental Combat Team (RCT), and Weapons Company 3rd Battalion 9th Marines (3/9). The Phantoms flew over 2,300 sorties and over 21,000 flight hours during the deployment. VMU-3 also supported units with Cargo Resupply Unmanned Aircraft System (CRUAS) missions with 463 sorties.

After returning from theater, the Phantoms supported several Integrated Training Exercises (ITXs) and WTI 1-14. By October the focus shifted to the relocation from Twentynine Palms, California to Kaneohe Bay, Hawaii. VMU-3 officially joined the Hawaii community in June 2014 and supported several LAVA VIPER exercises both during and after the relocation to Kaneohe Bay. Setting up a new squadron in Hawaii came with many challenges. The Phantoms continually rose to these challenges and declared Initial Operations Capable (IOC) on 28 February 2015. After obtaining flight frequencies and airspace clearance, VMU-3 launched an RQ-7b Shadow on



19 September 2015, marking the first VMU-3 flight at Marine Corps Base Hawaii (MCBH). VMU-3 accomplished the final milestone of the move to Hawaii and declared Fully Operational Capable (FOC) on 1 December 2015.

In the months that followed, VMU-3 focused on conducting a series of Deployments for Training (DFT). These included the integrated exercise, ISLAND WARRIOR 16 from 17 February to 4 March 2016 on Pohakuloa Training Area (PTA); WTI 2-16 from 14 March to 30 April 2016 in Yuma, AZ; and RIMPAC on PTA from 24 June - 4 August 2016.

Beginning 13 August 2016 through 17 August 2018, VMU-3 provided operational support, deploying four detachments to the Philippines in support of OPERATION PACIFIC EAGLE and Special Operations Command Pacific (SOCPAC).

Upon conclusion of SOCPAC support mission, VMU-3 began a major weapon systems transition from the RQ-7B Shadow to the RQ-21A Blackjack. The last Shadow flight occurred on 29 July 2018 aboard MCBH. Immediately following, the squadron began gradually accepting the



Blackjack's equipment and preparing for qualification training. In September 2018, the first class of VMU-3 personnel attended the RQ-21A Mobile Training Team. Over the course of 14 months, the squadron would conduct a complete platform transition integrating four full RQ-21A systems and conducting a total reconstruction of the squadron's competencies. During this period, VMU-3 deployed a detachment for integrated training to PTA in July 2019 and Yuma, AZ in October 2019. By December, VMU-3 successfully completed its platform transition declaring FOC by the end of the calendar year.

In July 2020, VMU-3 deployed detachments in support of Marine Rotational Force Darwin and is preparing to deploy a detachment in support of the 31st Marine Expeditionary Unit. The squadron continues support to III Marine Expeditionary Force and other INDOPACOM forces, stands ready to participate in future operations, and is postured to enable continued development of Unmanned Aircraft capability.

## Welcome to the VMU-3 Phantom Family!

Aloha!

My name is Johan Maree, and I am happy to have you join our Phantom Family. I hail from Beaverton, Oregon and have six years of experience in the Marine Corps. I have been with VMU-3 since June of 2019 where I have worked as the Communications Officer as well as the Phantom Ohana's Uniformed Readiness Coordinator (URC).

Family Readiness is an integral part of VMU-3 as we continue to evolve and this is where I come in. As your URC, it is my role to provide two-way communication between our Command Team and our families. To accomplish this, I will do my best to provide your family with official squadron communication through newsletters, emails, social media and phone calls. This also means that the Command Team would like to hear from you.



Contact information is critical to the effectiveness of our ability to keep the lines of communication open. When your Marine checks in, he/she, will provide me with their family member's information to include phone numbers, mailing addresses, and email address. This information will be kept confidential and will never be misused. PLEASE keep me informed of any changes to your contact information so that I can maintain an up-to-date roster.

Your Marine will do their best to keep you informed, but as your URC, I can also help provide you with valuable resources and referral information offered to our Marine families. If you have a question that I can't answer, I will do my best to find it! Chances are, the answer will not just benefit you, but other Phantoms as well.

I also want to encourage you to get involved! This is YOUR Phantom Family so let us seize the opportunity to build a community in VMU-3! I welcome any ideas/feedback/information you may have, so feel free to call, email, or stop by at any time! I am also excited about building a fantastic volunteer team to make your ideas a reality!

There is no better way to make friends and build community than by joining in whenever you can!

So, WELCOME!

I look forward to meeting you!

**1stLt Johan Maree**

Work: 808-257-4275

Email: johan.maree@usmc.mil

### Phantom Social Media:

**Website:** <http://www.1stmaw.marines.mil/Subordinate-Units/Marine-Aircraft-Group-24/VMU-3/>

**Facebook:** Organizational Page—<https://www.facebook.com/VMUthree/>

**Friend:** Vmuthree Fro (You must connect here first, in order to join the spouses group)

**Unofficial Spouses group (secret):** VMU3 Phantom Spouses Group

The Single Marine & Sailor Program (SM&SP) is a highly energized program designed to address and enhance the quality-of-life for Single Marines and Sailors in a measurable manner. This program accomplishes this by providing three core components:

1. Quality of Life
2. Community Involvement
3. Recreation

### VMU-3 SMP Representatives



Corporal Rothchild (S6)



Corporal Hoover (S6)



## FAQ

**Q: Who qualifies for the SM&SP?**

A: All single/unaccompanied Active Duty Marines and Sailors who serve aboard MCB Hawaii.

**Q: If I have a girlfriend or boyfriend, can I still participate in SM&SP activities and events?**

A: Absolutely. You will be completely eligible for the program's benefits until you are married.

**Q: Is it true that the SM&SP is a dating service?**

A: No. The SM&SP is a "Quality of Life" program dedicated to serving the single/unaccompanied Marines and Sailors serving aboard MCB Hawaii.

**Q: What types of events and activities does the SM&SP offer?**

A: The SM&SP offers a wide variety of activities — everything from neighbor island excursions to on-base activities. Essentially, the sky's the limit (and the MCO that prohibits the really dangerous stuff). Watch this short video to see the types of events we offer.

**Q: If I do not qualify for the program, can I still be a part of it?**

A: Yes, you can. You are more than welcome to attend the meetings and share your ideas. You may also assist by volunteering at any of the SM&SP unit events. We urge you to help your unit representative in passing on information and coordinating events for your unit.

## TRICARE Medical and Dental

Your TRICARE eligibility doesn't change when you move. But it may change your health plan options. Keep these things in mind when you know you're about to move:

- ◆ Don't disenroll from any plan before you move.
- ◆ You're covered by your current plan on your way to your new location.
- ◆ Make sure you tell your regional contractor and all doctors if you have other health insurance
- ◆ Update your address and other personal information in the Defense Enrollment Eligibility Reporting System after you move.

### Dental 21st Dental Company Building 3089, "D" Street, Marine Corps Base Hawaii

**Appointments (active duty only):** 473-1880, ext. 93204/93205

**Open:** 7 a.m. to 4 p.m.

**After-hours Active Duty Dental Emergencies:** 864-4705

**21st Dental Company, MCBH (Active Duty Only):** 257-3100, ext. 1

### Kaneohe Bay Branch Health Clinic Building 3089, "D" Street, Marine Corps Base Hawaii

**808-257-3365 |**

Services provided include Family Medicine (care provided by Medical Home Port Teams), Aviation Medicine, **Dermatology (by referral)**, Immunizations, Laboratory, Medical Readiness Clinic, Mental Health (active duty only), Obstetrics, Optometry, Pharmacy, Physical Therapy and Sports Medicine (by referral), Preventive Medicine and Occupational Health (limited basis), and Radiology.

#### **Clinic Hours:**

Monday through Friday: 7:30 a.m. to 4 p.m. | Weekends and Federal Holidays: Closed

*Extended Medical Home Port Primary Care Hours: 7:30 a.m. to 6 p.m. (NHCH Call Center Appointment Line and Kaneohe Bay Pharmacy (no handwritten scripts after 5:30 p.m.) have extended hours to support later primary care appointments)*

## Routine Care While Traveling

### **Active Duty Service Members**

If traveling TDY, TAD or between duty stations, you must receive all routine (nonemergency) care at a military treatment facility (MTF) if one is available. If an MTF is not available, prior authorization from your primary care manager (PCM) is required for nonemergency care. You are responsible for all costs associated with nonemergency medical care performed at a civilian facility without prior approval.

### **Active Duty Family Members**

Active duty family members (ADFM) should try to get all routine care before traveling. If enrolled in a TRICARE Prime option, a PCM referral is required to avoid point of service (POS) charges.

\*ADFM not enrolled in a TRICARE Prime option can make an appointment with any TRICARE authorized provider.

## Temporary Lodging Allowance (TLA) / Housing

**Temporary Lodging Allowance (TLA)** is an allowance to partially **reimburse** a member for the more than normal expenses incurred while occupying temporary lodging. TLA reimburses the cost of lodging, meals and incidentals according to the size of your family and whether the facility has an adequate or inadequate kitchen. Arrival TLA can be granted up to 30 days during the initial entitlement period only, in increments of 10 days. The 30 days entitlement period commences the day the member reports to their new command.

### Military Members Accompanied By Sponsored Dependents

These members must check in to the Family Housing Office, located at 1571 Lawrence Road, to apply for base housing within 72 hours of reporting to their gaining command. They must be accompanied by their family or have proof that the family will be arriving within 14 days of reporting to their parent command (a flight itinerary will suffice for proof of arrival). Once checked in with housing and put on the waitlist, be advised that the wait time could be up to one year before you are able to receive suitable on-base housing.

**\*DO NOT ENTER INTO A LEASE AGREEMENT PRIOR TO CHECKING INTO THE HOUSING OFFICE**

**The Housing Office can assist in finding BOTH on and off base housing options.**

### PACOM TLA Policy

IAW para 5d of PACOM Instruction 0614.5, 8 Apr 09, "TLA will be terminated under rules specific to each service or when military, public private venture, or when housing on the economy is available, whichever event occurs first."

**TLA will be stopped if a member is not aggressively searching for off-base housing or turns down 802 or PPV housing (including other service PPV housing). The MCB Hawaii Housing Office will review the aggressive housing search prior to issuing the TLA Certificate.**

Please acknowledge the following:

1. If I am offered PPV housing anywhere on Island and decline the housing, my TLA can be stopped by the MCB Hawaii Housing Office.
2. I must provide documentation of 5 aggressive housing searches to the MCB Hawaii Housing Office during the first 10 days of TLA. I must provide documentation of 10 aggressive housing searches to the MCB Hawaii Housing Office for each additional 10 day TLA period.

### Lodging

For Lodging Reservation: The Lodge at Kaneohe Bay is the designated government lodging facility that all married military personnel stationed at MCB Hawaii, MUST check for availability. For reservations, call **(808) 254-2806** or **online reservations at [www.innsofthecorps.com](http://www.innsofthecorps.com)**. A statement of non-availability will be issued by the Marine Corps Base Lodge when there is no vacancy. If/when there is no vacancy at MCB Hawaii, reservations can be made at a TLA Approved Hotel on Oahu. A hotel listing can be obtained at the Housing Office by calling **(808)257-0977/2705** or requesting a copy by email at **MCBH.G4.FMLY.HSG.FMB@USMC.MIL** to have it e-mailed to you in order to make a lodging reservation prior to your arrival to Hawaii. A Tax Exemption form will be issued to you to waive the transient accommodation tax. This form can be requested from the TLA Office located at the MCB Hawaii Housing Office by calling **(808)257-0977/2705** or it will be issued to you when you check in to the TLA Office.

### Bona Fide and Geographical Bachelors (E6 and Above)

Must check the availability of the Unaccompanied Personnel BEQ, at Kaneohe Bay, contact Gary Johnson, UPH Manager at MCB Hawaii, phone number **(808)257-4170**. A Certificate of Non-Availability will be issued when/if there are no rooms available. This certificate must be presented to the Temporary Lodging Allowance Office, located in the Housing Office, who will give you a thorough brief on TLA reimbursement procedures and the requirements to receive TLA. You will be assigned a TLA Counselor, who will be processing your TLA reimbursement claims and will be monitoring your Aggressive Housing Search in increments of ten (10) days.

### Documents Required Upon Checking into the TLA Office

- 1) PCS Orders to include Reporting Endorsement upon checking in to IPAC.
- 2) Travel Claim
- 3) Housing Information (1) Housing Application; (2) TLA Certificate
- 4) Non-Availability statement from BOQ (Bona Fide & Geographical Bachelors)
- 5) Non-Availability statement from The Lodge @ Kbay

Your TLA reimbursement claim will then be reviewed and forwarded to the Housing Director, TLA Approving Authority for approval and signature. Your TLA claim will then be processed via DTMS/MOL, then certified and forwarded to your paying DSSN.



VMU-3

# Vehicles and Weapons

## Receiving Shipped Vehicles

You can track your vehicle through [www.whereismypov.com](http://www.whereismypov.com). Though it mentions you need to make reservations to pick up your vehicle from Matson, this is not correct for members of the Armed Forces. Walk-in times are Monday – Friday from 0800 – 1430, closing time of 1530. The process is very easy and should not take more than an hour. Bring your picture ID (valid driver's license) and the vehicle survey to the port for pick-up. Matson will give you a free car wash from one of three facilities on the island. More information can be obtained by calling (800) 896-7745. The address for the pick-up location is 1411 Sand Island Pkwy, Honolulu, HI 96803.

## Vehicle Registration

Once your vehicle is received and picked up from the port, you have **30 days** to register your vehicle in Hawaii which includes a safety inspection. There are multiple locations to receive the inspection. The longest wait for registering the vehicle is proof of insurance. The registration office does not accept printed proof of insurance; it must be from the insurance company with the company logo watermarked for Hawaii. Depending on the state you live in, if you keep your state license and registration, they might suspend your driver's license due to no longer having insurance in that state (i.e. Florida). What will need to be done in order to keep your driver's license valid is faxing a copy of your orders to Hawaii, a letter from yourself explaining the situation with the policy of your current insurance, and a faxed copy of the insurance policy directly from your insurance company. The vehicle registration process can be a little crazy so we have provided some example steps of what to expect.

Example: Out-of-State license – Receive a temporary pass from the front gate of the base with valid driver's license, proof of insurance, and registration. Proceed to a valid vehicle safety inspection venue (will fail due to not having Hawaii registration). Take the proof of failed safety inspection to the DMV or satellite office along with your insurance watermarked for Hawaii. After the vehicle is registered, return to the safety inspection venue to receive a passing safety inspection and the stickers for your vehicle. Once all the previous steps are complete you can go to the base Pass and Tag office located at the Provost Marshall Office (PMO).



## Weapons

Ensure you check the Hawaii regulations for weapons to ensure your weapon is legal in the state of Hawaii. You can find this information at the link below:

<http://www.honolulu.gov/information/index.php?page=gunmain>

Upon arrival you will have three days to register your weapon with the Honolulu Police Department (808-723-3190). You will be required to bring your weapon in a case when you register your weapon. The hours are 0745 – 1630; however, you must show up NLT 1500. The address is: 801 South Beretania Street Honolulu, Hawaii 96813 After registering your weapon with the Honolulu Police Department they will give you a registration card that you will need to give to PMO in building 1095 on the first deck.

## Motorcycles

Per Group Order 5100.2, MAG-24 Motorcycle Mentorship Program, Arriving personnel who own/operate a motorcycle, moped, or ATV shall inform their chain of command, Motorcycle Program President, and Ground Safety Officer within 3 days of check in.

Only those personnel on the "Authorized to Ride" list shall be permitted to operate motorcycles, mopeds, or ATVs. Personnel shall not be placed on the "Authorized to Ride" list until after they have attended at least one monthly Motorcycle Mentorship Program meeting. In order to remain on the list personnel shall attend each month's meeting. Failure to attend the monthly Motorcycle Mentorship Program meeting without prior coordination with the Motorcycle Mentorship Program President shall result in removal from the "Authorized to Ride" list.

The required documents to be eligible for the "Authorized to Ride" list are listed below:

1. BRC/ARC Card
2. Drivers License with Motorcycle Endorsement
3. Motorcycle Registration
4. Hawaii Vehicle Safety Inspection
5. Proof of Valid Motorcycle Insurance

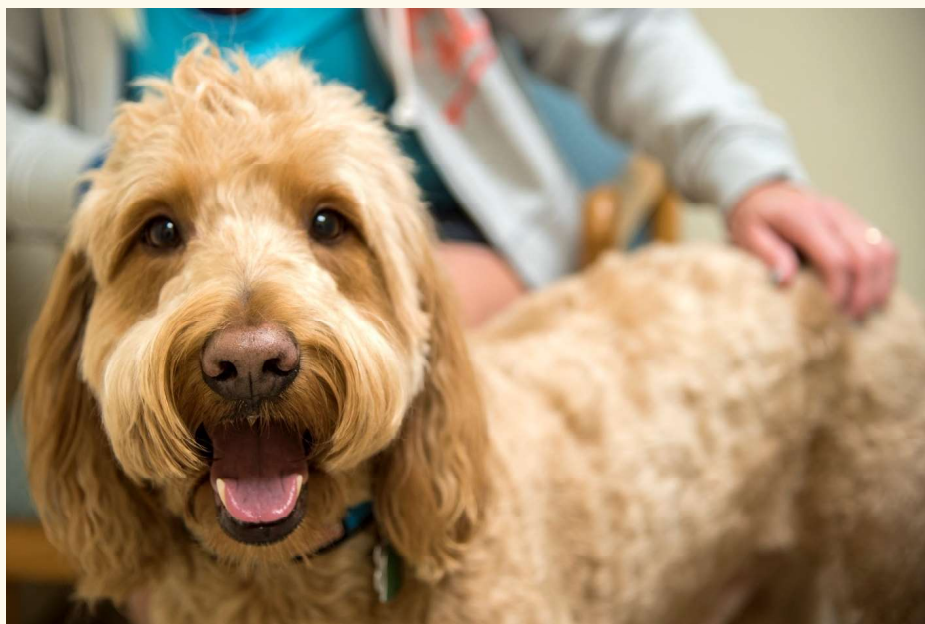
# P E T S

## A Rabies Free Hawaii

Hawaii is rabies-free. Hawaii's quarantine law is designed to protect residents and pets from potentially serious health problems associated with the introduction and spread of rabies. All dogs and cats, regardless of age (puppies and kittens included) or purpose, must comply with Hawaii's dog and cat import requirements.

Chapter 4-29 Hawaii Administrative Rules, governs the importation of dogs, cats and other carnivores into Hawaii. This law states that dogs and cats meeting specific pre- and post-arrival requirements may qualify for 5 Day Or Less quarantine program, which has a provision for direct release at Daniel K. Inouye International Airport (Honolulu) after inspection.

Furthermore, the law requires dogs and cats that do not meet all of the specific 5 Day Or Less program requirements to be quarantined for up to 120 days upon arrival in Hawaii.



## Prohibited Animals

The regulation of animal breeds and species that are permitted to enter Hawaii is under Plant Quarantine Branch jurisdiction and administrative rules. Non-domestic dogs and cats and hybrids such as wolf, wolf cross, Dingo, Bengal, Savannah, etc are prohibited under Plant Quarantine (PQ) law. Refer to Plant Quarantine's animal guidelines for importation.

## Puppies and Kittens

Due to the minimum amount of time needed to prepare a puppy or kitten to meet the requirements of the 5 Day Or Less program, a newborn puppy or kitten will be about 6 months of age by the time the preparations are completed. Puppies and kittens not able to meet all of the requirements for the 5 Day Or Less program will be quarantined for 120 days.

Refer to <http://hdoa.hawaii.gov/ai/aqs/aqs-info/> for the most current information on bringing your pets to Hawaii.



#	DESCRIPTION	BLDG	#	DESCRIPTION	BLDG	#	DESCRIPTION	BLDG
1	ARMORY	4054	16	FAMILY HOUSING/TLA	1571	31	MAG-24 HQ	6468
2	AUTO SKILLS CENTER	3097	17	FIRESTONE AUTOMOTIVE	1667	32	MARINA	6800
3	BASE CO HQ	216	18	FOOD COURT	6477	33	MEDICAL, FLIGHTLINE	301
4	BOQ	503	19	FOOD, KAHUNAS E5 (-)	1629	34	MEDICAL, MAIN	3089
5	BOWLING ALLEY	1666	20	FOOD, L&L BBQ	1255	35	MOKAPU ELEMENTARY	1193
6	CHAPEL	6677	21	FOOD, MCDONALD'S	6691	36	O'CLUB	502
7	CIF (IIF)	4088	22	FOOD, SAM ADAMS	3088	37	PMO	1096
8	COMMISSARY	6088	23	GATE, MAIN	N/A	38	POOL, MAIN	981
9	DEERS/ID CARD	1044	24	GATE, MOKAPU	N/A	39	RSO BKS OFFICE	4030
10	DENTAL	3089	25	GYM, SEMPER FIT	3037	40	SAFETY, BASE OFFICE	279
11	DMO/SATO TRAVEL	209	26	INN OF THE CORPS	3038	41	SINGLE MARINE PROGRAM	1629
12	EDUCATION CENTER	220	27	IPAC (INBOUND, 1ST DECK)	1043	42	SNCO CLUB	3088
13	EXCHANGE, ANNEX	1090	28	LAUNDRY MAT	1255	43	THEATER	219
14	EXCHANGE, GAS & MORE	1667	29	LEGAL, BASE	215	44	UNIFORM STORE	1090
15	EXCHANGE, MAIN	6109	30	LIBRARY	219	45	VEHICLE REGISTRATION	1095



# POINTS OF CONTACT

Marine Unmanned Aerial Vehicle Squadron 3  
Marine Aircraft Group 24  
P.O. Box 63057  
MCBH Kaneohe Bay, Hawaii 96863-3057

Squadron Duty Officer: (808) 375-7062

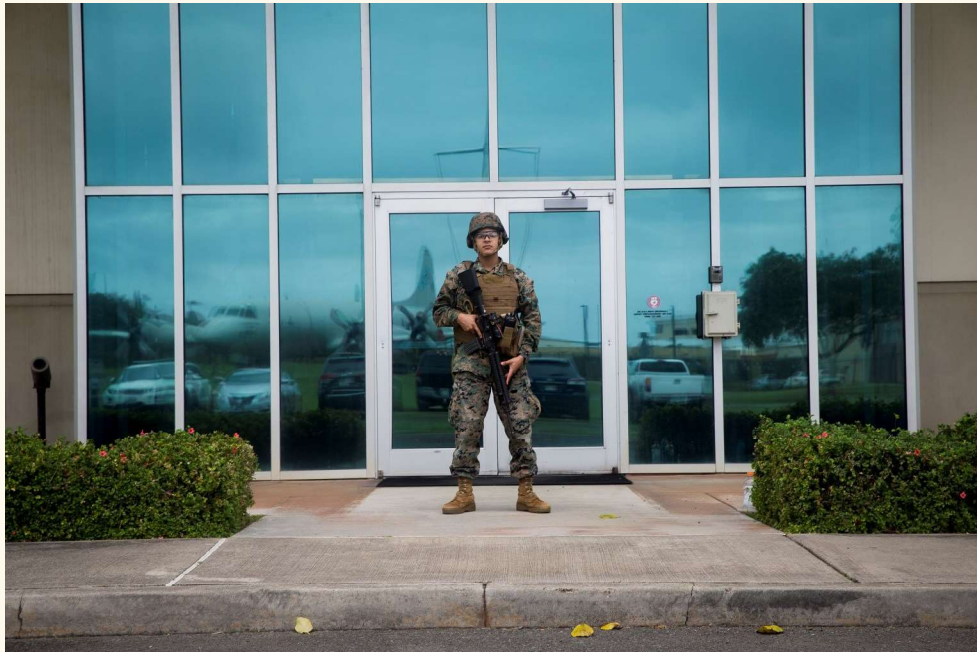
S1 Administration: (808) 257-3165

IPAC Front Desk: (808) 257-1371

The Lodge: (808) 257-2806

Tripler ER: (808) 433-6629

Emergencies: 911



MCBH Kaneohe Bay  
Sexual Assault Prevention and Response Support Line  
(808) 216-0126

Military One Source  
[www.militaryonesource.com](http://www.militaryonesource.com)  
24 Hour Hotline: 800-342-9647

